

Home Learning Step by Step Guide – Signing In

 Due 9 Jun, 23:59

09/06/20 - Daily Check - in - Task

 8 Jun

Hello Year 9,

Thank you for attempting todays challenge. Please ensure todays check - in is completed and marked as done.

Instructions:

- Open quiz and answer multiple choice questions
- Mark as done
- Complete other subject specific work in the day

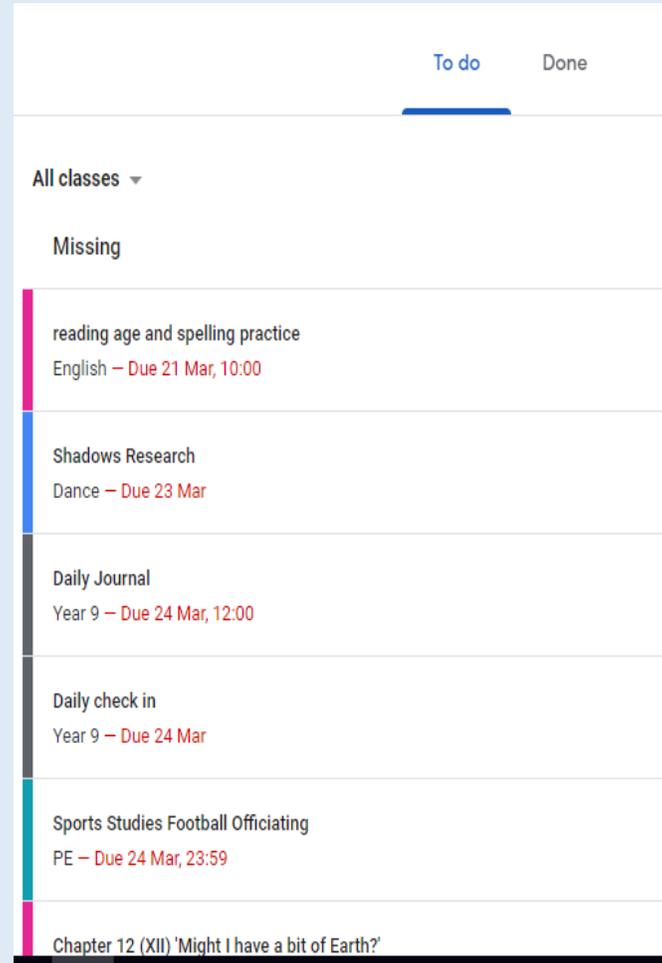
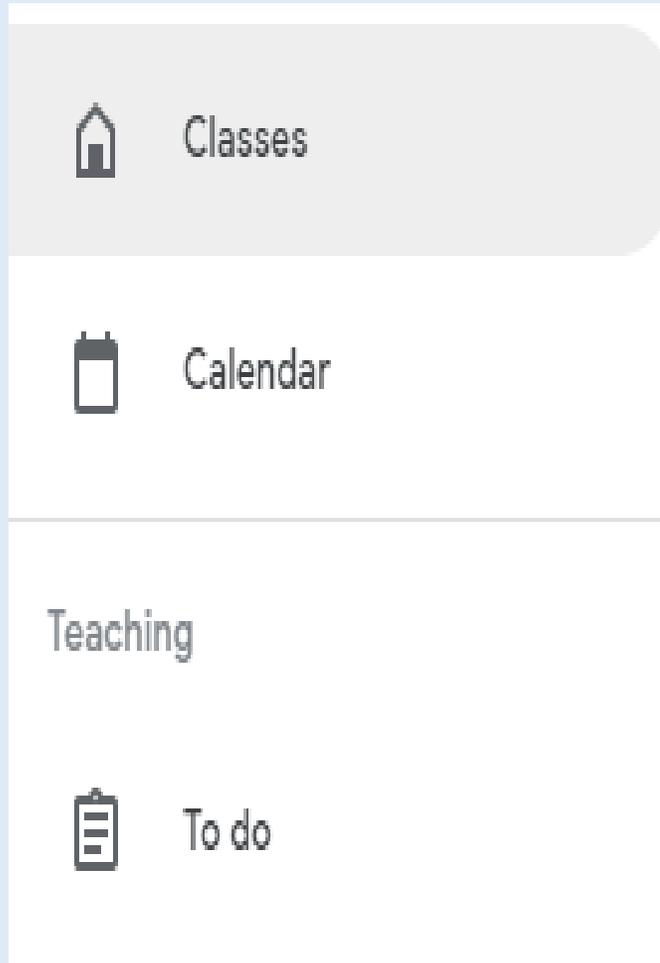
Have a great day,

Mr Hurst and Ms Ratcliffe

 09/06/20 - Daily Check-in - ...
Google Forms

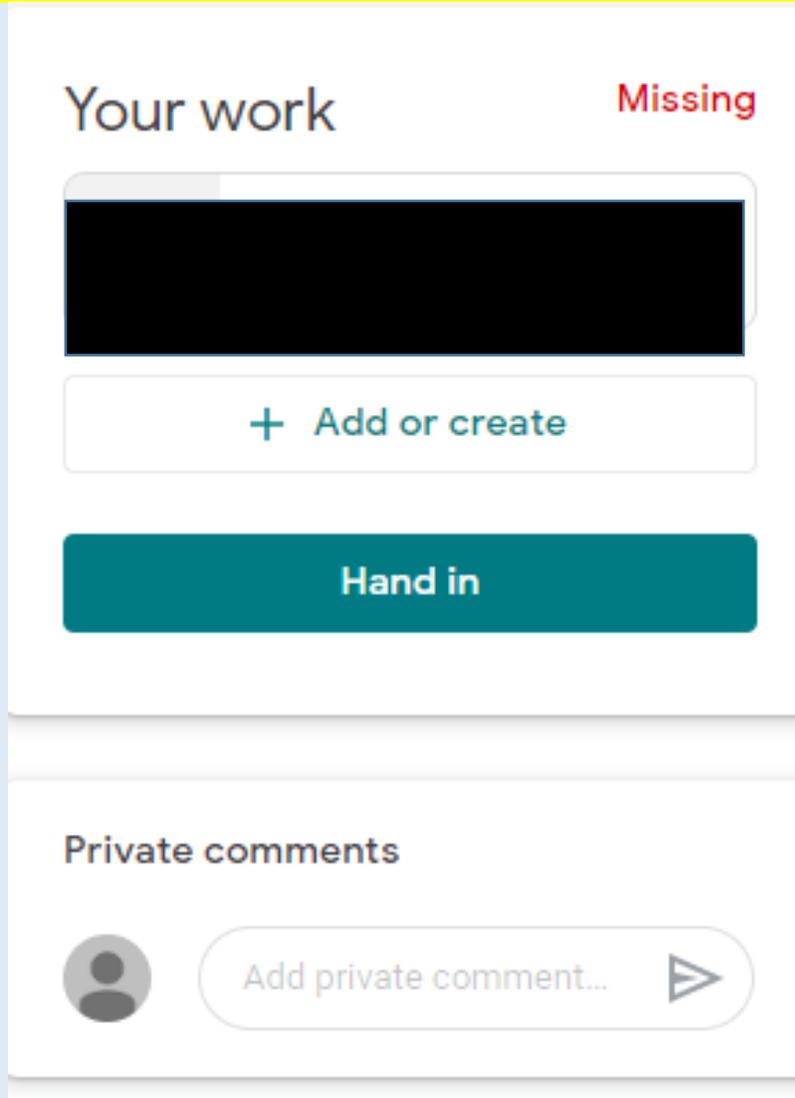
- Each day your Year team will put a daily task on the “Year Page”. This should be completed by 9:30am.
- This acts as a registration, similar to form time.
- Students must follow the instructions on the assignment to sign in.
- This also allows students to have contact with their year team if there are any issues.

Home Learning Step by Step Guide – Checking Assignments



- After the check in has been completed, you should click on the “To do” column on the top left of the google classroom page
- This allows you to see which assignment are due to be handed in.
- This is an easy way to keep up with deadlines so you do not fall behind with work.

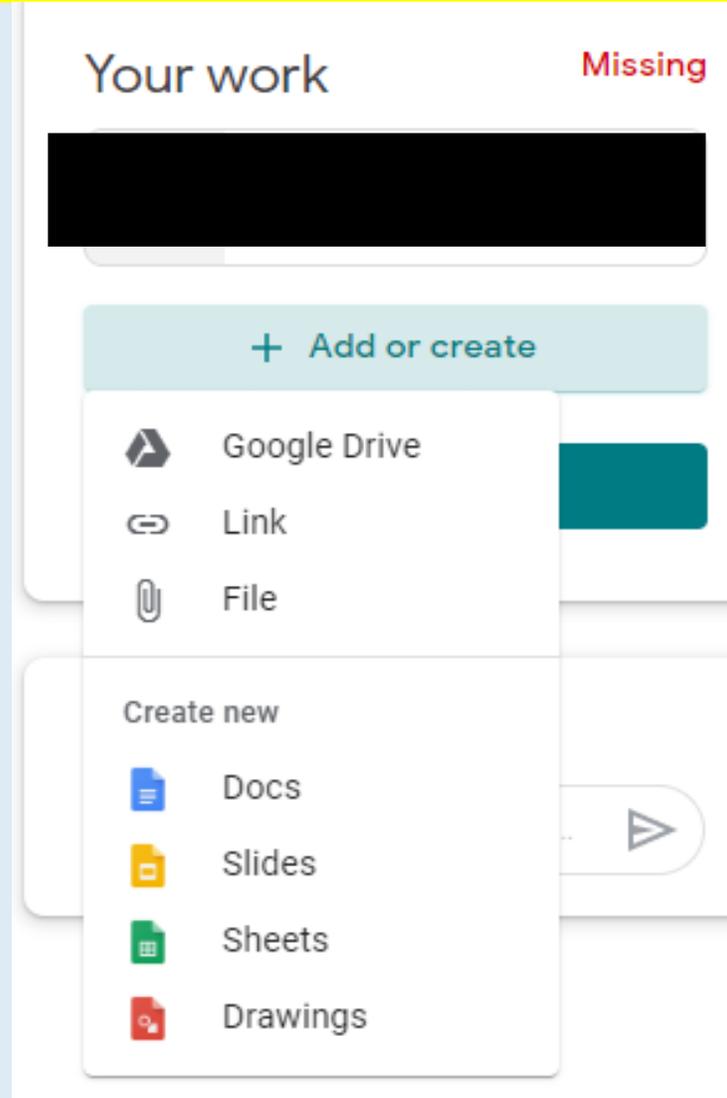
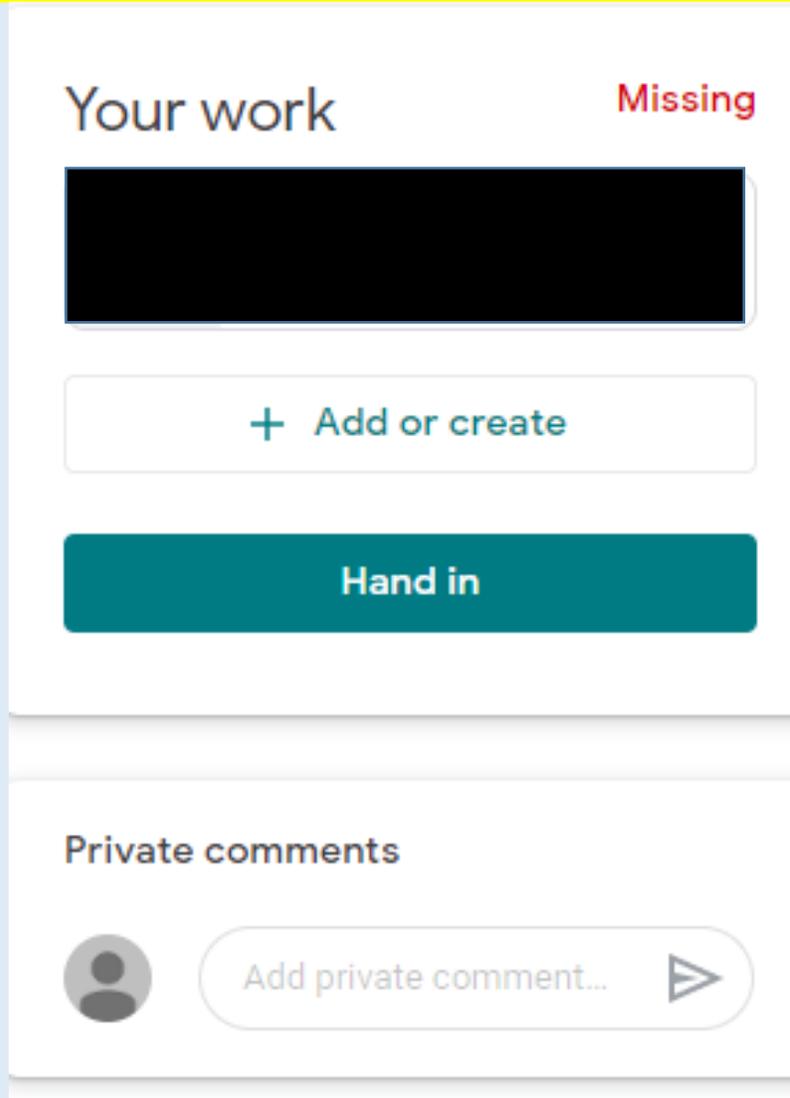
Home Learning Step by Step Guide – How to submit



The screenshot displays a user interface for submitting work. At the top left, it says "Your work" and at the top right, "Missing" in red. Below this is a black rectangular area representing the work. Underneath the work area is a button with a plus sign and the text "+ Add or create". Below that is a teal button with the text "Hand in". A horizontal line separates this section from the "Private comments" section below. In the "Private comments" section, there is a grey person icon on the left and a rounded rectangular input field containing the text "Add private comment..." followed by a right-pointing arrow icon.

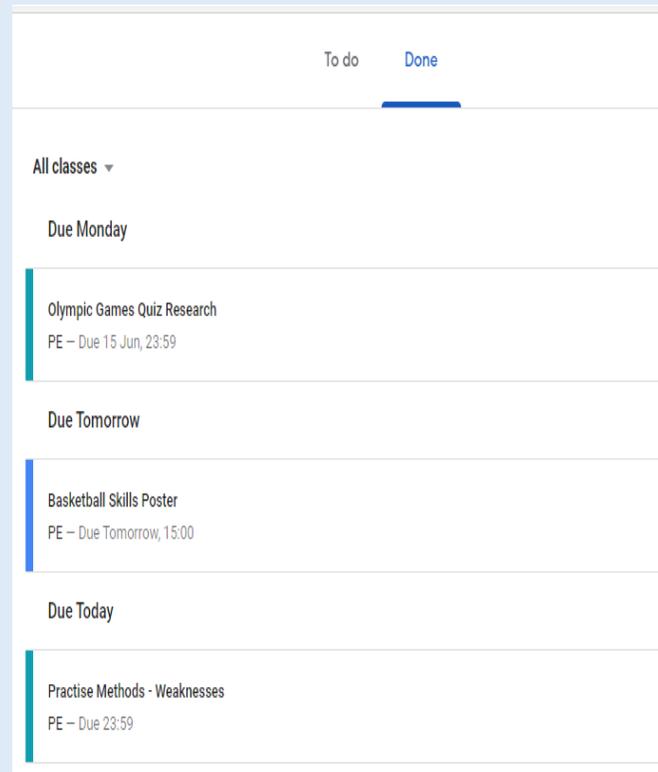
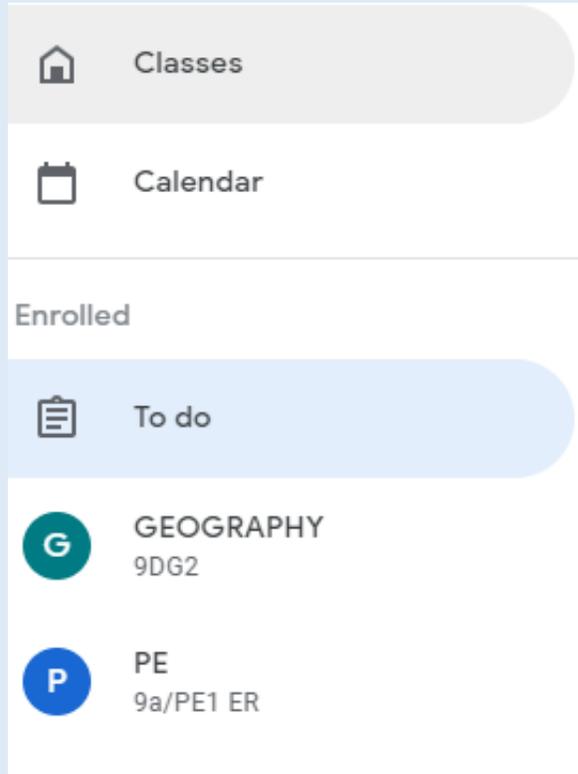
- On each assignment you can submit the work by clicking on the “+ Add or create” icon.
- If you do not understand a certain part of the work you can send a private comment to your teacher asking for help.
- Please ensure work is attached to the submission.

Home Learning Step by Step Guide – Upload via file or mobile



- If you are working from a mobile. I would suggest that you complete your work on paper.
- You can then take a picture on your phone and send it as a file located on the drop down menu.

Home Learning Step by Step Guide – Checking students completed work



- If you click onto the “To do” column it gives you the option to look at upcoming work and work which is “done”.
- You can click on the “done” work and check that work is completed to an acceptable standard.

Any other Questions

- If you would like a change of password or if you have any other queries regarding Google classroom. Please email the appropriate head of year.

Year 7: f.lucas-stokes@reddish.stockport.sch.uk

Year 8: l.mcguinness@reddish.stockport.sch.uk

Year 9: t.hurst@reddish.stockport.sch.uk

Year 10: f.rockey@reddish.stockport.sch.uk

Year 11: m.power@reddish.stockport.sch.uk