



# **Admissions Policy**

**For the 2023/2024 Academic Year**

School Vision “**Positively changing lives through personal growth an academic excellence**” underpinned through core values of: **Respect, Aspiration, Determination, and Independence**

**Reviewed September 2022**

**Approved by SLT 29<sup>th</sup> September 2022**

**Approved by Governors 11<sup>th</sup> October 2022**

Reddish Vale High School is an 11-16 Academy forming part of The South Manchester Learning Trust (MAT). The school's Governing Body is the Admissions Authority and is responsible for taking decisions on applications for admissions. For the school year commencing **September 2023** the Governing Body and Local Authority has set its planned admissions number at 210.

Admission to the school will be made by the Governing Body in accordance with the stated parental preferences it receives and subject to the following set of criteria which will be used to form a priority order if there are more applications for admission than the school has places available.

### **Proposed Admission Arrangements 2023**

This policy is split into the following sections:

- A. Priority catchment area and oversubscription criteria for years 7-11
- B. Admission to Year 7 September 2023
- C. In-Year Admissions between September 2023 – August 2024
- D. Independent Appeals Panel
- E. Governing Body Terms of Reference in relation to Admissions

#### **SECTION A: Priority catchment area and oversubscription criteria for admission in years 7-11.**

After placement of pupils who have an Education, Health and Care (EHC) Plan which names the school, places will be allocated in the following order up to the Published Admission Number\* (PAN) of the school:

NB: Categories A-G refer to applications received by the closing date: 31<sup>st</sup> October

- A.** Looked after children (CFC) and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. This category also includes children who have been in state care outside of England and ceased to be in state care as a result of being adopted.
- B.** Children considered to have highly exceptional medical/social reasons
- C.** Children who live in the catchment area of the school and will have a sibling at the school at the time of admission
- D.** Children who live in the catchment area of the school.
- E.** Children of staff who have been employed at the school for a minimum of two years or are offering a shortage subject/area. (See definition in our Glossary of Terms document)
- F.** Children who live outside of the catchment area and will have a sibling on roll at the time of admission

- G. Any other applicants, in order of straight line distance measured between home and the school
- H. Applications received after the closing date ordered by the criteria detailed at A-F above

For each of the criteria listed above, if the demand for places exceeds the admission number, the rank order will be determined by the proximity of the child's home to the school.

The child's home address means the address where the child normally and permanently lives on a full time basis, not a temporary address or the address of a carer or relative.

Reddish Vale High School reserves the right to withdraw a place at a later date if it is discovered that false or incorrect information has been used in order to secure a place.

### **SECTION B: Admission to Year 7 September 2023**

The net capacity of the school for purposes of admission to Year 7 in September 2023 will be 210.

Pupils will be admitted to Year 7 without reference to ability or aptitude.

Parents seeking a place for their child in Year 7 in September 2023 should include Reddish Vale High School in ranked order of preference on their Local Authority's application form.

No places are guaranteed at the school, with the exception of pupils with an Education Health Care plan, which specifically names the school, or those children who are looked after.

Applications for a place in Year 7 September 2023 will be ranked in strict accordance with the oversubscription criteria listed in section A.

Unsuccessful applicants may ask the Local Authority to place them on a waiting list and be considered for any places that may arise in the future. These places will be awarded in accordance with the oversubscription criteria listed in section A. Parents wishing to exercise this right should state their intention in writing within 14 days of receipt of the notification letter.

If a successful applicant moves home between the date of allocation and the beginning of term in September 2023, the offer of the place will be reviewed. As a result of this review, the offer may be withdrawn if as a result of the successful applicants house move, another applicant who was originally unsuccessful, is then promoted to a higher priority on the School's admissions criteria.

## **SECTION C: In-Year Admissions between September 2023 and August 2024**

This section applies to applicants applying for a place outside the normal round of admissions i.e. for a child who is already secondary school age.

To transfer from one school in Stockport to another, a transfer form will need to be completed. These forms are available in secondary schools. You must contact the school to get a copy of the three part form.

Part one should be completed by the parent. Part two should be completed by the current school. Part three should be completed by the requested school and sent to the Stockport Council Admissions Support and Advice Team.

If you are moving into Stockport please make an application using the Stockport Council online admissions system. You will be required to declare your residency to Stockport Council and provide documentary evidence to support this.

Pupils will be admitted to the main school (Years 7-11) without reference to ability or aptitude.

Places will be allocated taking account of the admission number for each individual school year and according to the criteria detailed in Section A. In the event of over-subscription a waiting list will also be compiled according to this criteria.

The year group a pupil can be admitted is usually dependent on their date of birth. Pupils are not normally admitted into a year group that does not correspond with their date of birth.

During the academic year September 2023-August 2024 pupils with the following dates of birth should be admitted into the year group noted below:

<b>Date of Birth between</b>	<b>Year Group</b>
01 September 2011 – 31 August 2012	Year 7
01 September 2010 – 31 August 2011	Year 8
01 September 2009 – 31 August 2010	Year 9
01 September 2008 – 31 August 2009	Year 10
01 September 2007 – 31 August 2008	Year 11

Unsuccessful applicants may request to be placed on a waiting list and thus be considered for any places that may arise in the future. These places will be awarded in accordance with the over-subscription criteria listed in section A, irrespective of how long someone may have been on a waiting list. A separate waiting list for each year group is held. All waiting lists will be maintained to the end of the first term of the school year.

#### **SECTION D: Independent Appeals Panel**

Applicants who have been unsuccessful in securing a place in the relevant year group will have the right of appeal to an independent appeals panel (Education Act 1993).

If you are not happy with the school your child is offered you may wish to appeal against the outcome to an Independent Appeals Panel.

The Independent Appeals Panel is made up of a pool of volunteers, independent of the local council and the admissions service as required under the School Standard and Framework Act 1998.

Any decision made by a panel is made completely independent from the admissions service and is binding on parents, the school and the local authority.

Should you wish to appeal, you are advised to consider:

- the school's policy for admitting pupils/students
- your reasons for wanting your child to attend the school

As a first step in the procedure, you can talk to an officer in the admissions team at Stockport Council to find out why the school of your choice has not been allocated to your child.

The dates listed below are for appeals for places in Year 7 in September 2023.

Wednesday 1<sup>st</sup> March 2023: offer date for Year 7 places

Wednesday 29<sup>th</sup> March 2023: deadline for receipt of appeals form

Appeal Panels will then meet May to July 2023

#### **SECTION E: Governing Body Terms of Reference in relation to Admissions**

1. To consult with governing bodies of local schools, relevant parents and other interested groups, if there is a change in admission arrangements that will apply for admission applications the following school year and, at least once every seven years even if there are no changes.
2. To approve the admission number (PAN) for each relevant year group, taking regard of net formula capacity.
3. To review admission arrangements and determine the arrangements for the school in the following year.
4. To review discussions and outcomes from local admissions forums.
5. To review admissions appeals on consideration of a report to the full governing body.